



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 2, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-001

MILITARY DUTY:

Effective January 7, 2018

Detective Jared Matheson will be on military duty.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 9, 2018	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 18-002
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TRANSFERS:

Effective December 25, 2017

Detective Ken Viehmann transfers from within the Investigations Bureau from Major Crimes Section, Career Crimes Unit to the Violent Crimes Section, Homicide Unit.

Detective Joshua McKenzie transfers from within the Investigations Bureau from the Violent Crimes Section, Homicide Unit to the Violent Crimes Section, Special Assaults Unit.

REAPPOINTMENTS:

Effective January 2, 2018

Sergeants Denise Kieffer, Brian Garrison, Pete Habib, John Branham, Michael Lim, and Kevin Jepson are reappointed as **Patrol Sergeant Specialists** and remain in their current assignments.

RETURN FROM TEMPORARY ASSIGNMENT/TRANSFER:

Effective January 8, 2018

Police Patrol Officer Kelly Custis transfers within the Operations Bureau from her temporary assignment to the Homeless Outreach Team and returns to the Community Policing Division, Sector Two, Community Liaison Officer.

TEAM APPOINTMENTS

Effective January 8, 2018

Sergeant John Otis is selected for the Homeless the **Homeless Outreach Team Sergeant** position and remains assigned to the Operations Bureau, Community Policing Division, Sector One.

Police Patrol Officers Mike McQuade, Craig Bennett, and Keith O'Rourke are appointed to the **Homeless Outreach Team** and remain assigned to the Operations Bureau, Community Policing Division.

INSTRUCTIONS:

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 16, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-003

TRANSFER OF COMMAND:

Effective January 1, 2018

Administrative Command of the Special Response Team (SRT) transfers from **Lieutenant Chris Karl** to **Lieutenant Barry Paris**.

PROMOTION/TRANSFER:

Effective January 22, 2018

Police Patrol Officer Teresa Antush is promoted to **Detective** and transfers from the Operations Bureau, Patrol Division, Sector Four, to the Investigations Bureau, Violent Crimes Section, Special Assaults Unit.

Police Patrol Officer Darrin Reda is promoted to **Detective** and transfers from the Operations Bureau, Patrol Division, Sector One, to the Investigations Bureau, Violent Crimes Section, Homicide Unit.

APPOINTMENT:

Effective January 22, 2018

Police Patrol Officer Jacob Martin is appointed to the position of **Police Patrol Specialist** and will remain in his current assignment in the Operations Bureau, Patrol Division, Sector Two, Swing Shift.

PROMOTIONS:

Effective January 22, 2018

Temporary Sergeant Kenneth P. Smith is promoted to **Permanent Sergeant** and remains in his current assignment, Operations Bureau, Patrol Division, Sector One, Graveyard shift.

Temporary Sergeant Brandon Mires is promoted to **Permanent Sergeant** and remains in his current assignment, Operations Bureau, Patrol Division, Sector Four, Day shift.

TEMPORARY PROMOTION:

Effective January 22, 2018

Police Patrol Officer Dustin Myhre is promoted to **Temporary Sergeant** and will transfer within the Operations Bureau, Patrol division from Sector Four, Swing Shift to Sector Three, Graveyard Shift.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 22, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-004

RETIREMENT:

Effective February 1, 2018

Sergeant Jennifer Kramer retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 29, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-005

SEPARATION:

Effective January 26, 2018

Police Recruit Martese Hightower is separated from employment effective 1/26/18.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 5, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-006

APPOINTMENTS:

Effective February 5, 2018

Wesley A. Schneider is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Police Patrol Officer Joseph Mettler is selected for the **K-9 Handler/Narcotic Detection** position and remains assigned to the Investigations Bureau, Special Investigations.

Police Patrol Officer Christopher Schaller is appointed to the **Metro Dive Team**.

PROMOTIONS:

Effective February 5, 2018

Temporary Sergeant **Dustin Myhre** is promoted to **Permanent Sergeant** and remains in his current assignment; Operations Bureau, Patrol Division, Sector Three, Graveyard Shift.

Temporary Forensics Manager Mary Lally is promoted to **Permanent Forensics Manager** and remains assigned to the Investigations Bureau, Forensics.

RESIGNATION:

Effective February 5, 2018

Sergeant Gary J. Roberts resigns from the Special Weapons and Tactical (SWAT) Team.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.** <http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>
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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 13, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-007

TRANSFERS:

Effective 01/01/2018

Police Patrol Officer Donald Stodola transfers within the Operations Bureau, from the Community Policing Division, Sector Two to the Patrol Division, Sector Two, Day shift.

Police Patrol Officer Debra Vause transfers within the Operations Bureau, from the Community Policing Division, Sector Three to the Patrol Division, Sector Two, Day shift.

COMMISSIONING:

Effective 02/13/2018

Police Officer Recruit Armando Farinas is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

MILITARY DUTY:

Effective 02/19/2018

Police Patrol Officer Zachary Cain will be on military duty.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**
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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 20, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-008

TRANSFERS:

Effective 01/23/2018

Police Patrol Officer Peter Hayward transfers within the Operations Bureau, from the Community Policing Division, Sector Four to the Patrol Division, Sector Four, Day shift.

TEAM RESIGNATIONS:

Effective October 24, 2017

Detective Bryce Clothier resigns from Peer Support Cadre.

Effective 02/15/2018

Police Patrol Officer Darryl Ventura resigns from the Control Tactics Cadre.

INSTRUCTIONS:

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 6, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-009

TEAM APPOINTMENTS:

Effective March 5, 2018

Sergeant John Otis has been selected as the Special Response Team (SRT) Sergeant.

Police Patrol Officer Eric Schillen has been selected for the Special Response Team (SRT).

Police Patrol Officer Timothy Caber has been selected for the Honor Guard.

Police Patrol Specialist Scott Campbell has been selected for the Special Weapons and Tactical (SWAT) Team.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 12, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-010

TEAM RESIGNATION:

Effective March 1, 2018

Police Patrol Officer Craig Bennett resigns from the Special Weapons and Tactical (SWAT) Team.

REINSTATEMENT:

Effective March 12, 2018

Sergeant Todd Kitselman is reinstated and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

APPOINTMENTS:

Effective March 19, 2018

Masyih K. Ford is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Ruanni Franco is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

RETIREMENT:

Effective March 21, 2018

Police Patrol Specialist Andrew Hankins retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 19, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-011

RESIGNATION:

Effective April 1, 2018

Police Patrol Officer Benjamin Logan resigns from the Tacoma Police Department.

RETIREMENTS:

Effective April 1, 2018

Police Patrol Officer James Pincham retires.

Detective Scott Stanley retires.

INSTRUCTIONS:

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 2, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-012

TRANSFERS:

Effective April 2, 2018

Police Patrol Officer Armando Farinas transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector One, Day Shift.

Sergeant Todd Kitselman transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector Three, Graveyard Shift.

Sergeant Dustin Myhre transfers within the Operations Bureau, Patrol Division from Sector Three, Graveyard shift to Sector Two, Day Shift.

APPOINTMENT:

Effective April 9, 2018

Sergeant Brian Garrison is selected as the Temporary Hiring Sergeant and transfers from the Operations Bureau, Patrol Division, Sector Two, Day Shift to the Administrative Services Bureau, Support Services Division, Hiring Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 2, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-012A

TRANSFERS:

Effective April 2, 2018

Police Patrol Officer Armando Farinas transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector One, Day Shift.

Sergeant Todd Kitselman transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector Three, Graveyard Shift.

Sergeant Dustin Myhre transfers within the Operations Bureau, Patrol Division from Sector Three, Graveyard shift to Sector **Four**, Day Shift.

Sergeant Nick Jensen transfers within the Operations Bureau, Patrol Division from Sector Four, Day Shift to Sector **Two**, Day Shift.

APPOINTMENT:

Effective April 9, 2018

Sergeant Brian Garrison is selected as the Temporary Hiring Sergeant and transfers from the Operations Bureau, Patrol Division, Sector Two, Day Shift to the Administrative Services Bureau, Support Services Division, Hiring Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 9, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-013

APPOINTMENT:

Effective April 16, 2018

Jason Plute is appointed as the **Community Relations Specialist** and is assigned to Administrative Services Bureau, Support Services Division.

RETIREMENT:

Effective April 16, 2018

Detective Lindsey Wade retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 17, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-014

APPOINTMENT:

Effective April 16, 2018

Police Patrol Officer Corey Peyton is appointed to the position of **Police Patrol Specialist** and remains in his current assignment; Operations Bureau, Patrol Division, Sector One, Graveyard shift.

RETIREMENTS:

Effective May 1, 2018

Police Patrol Officer Patrick O'Neill retires.

Effective May 2, 2018

Police Patrol Officer Donald Walkinshaw retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 30, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-015

TRANSFERS:

Effective May 7, 2018

Detective Julie Dier transfers within the Criminal Investigations Bureau, from the Violent Crimes Division, Homicide Unit to the Major Crimes Division, Career Crimes Unit.

Detective William Granlund transfers within the Criminal Investigations Bureau, Violent Crimes Division, from the Homicide Unit to the Special Assaults Unit.

Detective Albert Malave transfers within the Criminal Investigations Bureau, Violent Crimes Division, from the Special Assaults Unit to the Homicide Unit.

Detective Keith Miller transfers within the Criminal Investigations Bureau, Major Crimes Division, from the Special Assaults Unit to the Special Victims Unit.

Detective Kevin Wales transfers from the Administrative Services Bureau, Support Services Division, Hiring Unit to the Criminal Investigations Bureau, Major Crimes Division, Career Crimes Unit.

Detective Shane Wimbles transfers from the Administrative Services Bureau, Support Services Division, Hiring Unit to the Criminal Investigations Bureau, Major Crimes Division, Special Victims Unit.

INSTRUCTIONS:

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 7, 2018	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 18-016
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TRANSFERS:

Effective May 7, 2018

Detective Teresa Antush transfers within the Investigations Bureau, Criminal Investigations Division, Violent Crimes Section, from the Special Assaults Unit to the Homicide Unit.

Detective Darren Reda transfers within the Investigations Bureau, Criminal Investigations Division, Violent Crimes Section, from the Homicide Unit to the Special Assaults Unit.

Detective Steve Reopelle transfers within the Investigations Bureau, Criminal Investigations Division, Violent Crimes Section, from the Homicide Unit to Cold Cases.

PROMOTION:

Effective May 14, 2018

Latent Print Examiner Choi-wo Kee is promoted to **Forensic Services Supervisor** and remains assigned to the Investigations Bureau, Criminal Investigations Division, Forensics Services.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 14, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-017

APPOINTMENTS:

Effective May 29, 2018

Kristen M. Marquez is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Austin K. Correa is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Jose A. Figueras Jr. is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

INSTRUCTIONS:

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 21, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-018

TEAM APPOINTMENTS:

Effective May 15, 2018

Police Officers Ryan Beck and Matthew Riche are selected to the Control Tactics Cadre.

Effective May 28, 2018

Sergeant Kenneth P. Smith is appointed as the Hazardous Environment and Tactics Team (HEAT) Supervisor.

TEAM RESIGNATION:

Effective May 28, 2018

Sergeant Daniel Grant resigns from the Hazardous Environment and Tactics Team (HEAT).

MILITARY DUTY:

Effective June 4, 2018

Police Patrol Officer Zachary Cain returns from Military duty.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 4, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-019

COMMISSIONINGS:

Effective May 16, 2018

Police Officer Recruits Grant McCrea and Scott Hendershot are commissioned as **Police Patrol Officers** and remain assigned to the Administrative Services Bureau, Support Services Division.

TEAM APPOINTMENTS:

Effective May 28, 2018

Police Patrol Officers Aaron McNeely and Christopher Munn are appointed to the Special Weapons and Tactical Team (SWAT).

TRANSFER:

Effective June 11, 2018

Detective Teresa Antush transfers within the Investigations Bureau, Criminal Investigations Division, Violent Crimes Section, from the Homicide Unit to the Special Victims Unit.

CADRE APPOINTMENTS:

Effective June 12, 2018

Police Patrol Officers Matthew Bass, Patrick Brame, Matthew Collins, Charles Hauswirth, Jeffrey Maahs, Josh Overly have been appointed to the Range Safety Officer Cadre.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 11, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-020

TEAM RESIGNATION:

Effective May 28, 2018

Police Patrol Officer David May resigns from the Special Weapons and Tactical Team (SWAT).

Correction to PD 18-018

MILITARY DUTY:

Effective June 7, 2018

Police Patrol Officer Zachary Cain returns from Military duty.

TERMINATION:

Effective June 8, 2018

Police Patrol Officer Rochelle Blackwell is terminated.

TEAM APPOINTEMENTS:

Effective June 11, 2018

Police Patrol Officers Thomas Perry, Ryan Hovey, and Corey Ventura are selected to the Collision Investigation Team.

Effective June 12, 2018

Detective Teresa Antush, Police Patrol Officers Angela Hayes and Bret Terwilliger are selected to the Peer Support Team.

APPOINTMENTS:

Effective June 25, 2018

Joseph Perez-Resop, Nicholas Fallis, Shawn Gustason, and Juan Diaz are appointed as **Police Officer Recruits** and are assigned to the Administrative Services Bureau, Support Serviced Division, Training Unit.

INSTRUCTIONS:

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 18, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-021

CADRE APPOINTMENT:

Effective June 11, 2018

Police Patrol Officer Angel Castaneda is selected to the Bilingual Cadre.

TERMINATION:

Effective June 13, 2018

Animal Control & Compliance Officer Jenna Johnson is terminated.

Correction to PD 18-019

CADRE APPOINTMENT:

Effective June 27, 2018

Police Patrol Officer Charles Hauswirth is selected to the Range Safety Officer Cadre

TEAM APPOINTEMENT:

Effective June 27, 2018

Police Patrol Officer Charles Hauswirth is selected to the Honor Guard.

RETIREMENT:

Effective July 1, 2018

Police Patrol Officer Kenneth Davidson retires.

TRANSFERS:

Effective July 2, 2018

Police Patrol Officer Scott Hendershot transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Two, Day Shift

Police Patrol Officer Grant McCrea transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Four, Day Shift

MILITARY DUTY

Effective July 5, 2017

Police Patrol Officer Gerald Bratcher returns from Military Duty.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

“To create a safe and secure environment in which to live, work, and visit by working together with the community, enforcing the law in a fair and impartial manner, preserving the peace and order in our neighborhoods, and safeguarding our constitutional guarantees.”



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 25, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-022

APPOINTMENTS:

Effective July 9, 2018

Elijah A. Allman and Herbert W. O. Chung III are appointed as **Lateral Police Officers** and are assigned to the Administrative Services Bureau, Support Serviced Division, Training Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 10, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-023

MILITARY DUTY

Effective July 5, 2018

Detective Steve Rosmaryn returns from Military duty.

RESIGNATION:

Effective July 22, 2018

Police Patrol Officer Daniel Nettleton resigns.

APPOINTMENTS:

Effective July 23, 2018

Aaron Baran and Bradley Lassiter are appointed as **Police Officer Recruits** and are assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 23, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-024

MILITARY DUTY:

Effective July 8, 2018

Police Patrol Officer Charles Hauswirth is on Military duty.

APPOINTMENT:

Effective July 9, 2018

Officer Katie Tegeler is appointed to the Search and Rescue Team, (SAR).

COMMISSIONING:

Effective July 19, 2018

Police Officer Recruit Wesley Schneider is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

RETIREMENT:

Effective August 4, 2018

Detective John Bair retires.

APPOINTMENTS:

Effective August 6, 2018

Chaz R. Pingul is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Rebecca P. Taylor-Hewett is appointed as a Police Administrative Support Specialist and is assigned to the Administrative Services Bureau, Support Services Division.

Christina L. Semeling is appointed as a Police Administrative Support Specialist and is assigned to the Administrative Services Bureau, Support Services Division, Accreditation.

Police Patrol Officer Brian Kelley is appointed as a School Resource Officer and transfers within the Operations Bureau from the Patrol Division, Swing Shift, Sector One, to the Community Policing Division, Lincoln High School.

Police Patrol Officer Luke Faulkner is appointed as a School Resource Officer and transfers within the Operations Bureau from the Patrol Division, Swing Shift, Sector One, to the Community Policing Division, Stadium High School.

TRANSFERS:

Effective August 6, 2018

Police Patrol Officer Armando Farinas transfers within the Operations Bureau, Patrol Division from Swing Shift, Sector Three, to Grave Shift, Sector Three.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 30, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-025

TRANSFER:

Effective 7/2/2018

Police Patrol Officer Corey Smith transfers within the Operations Bureau from the Community Policing Division, School Resource Officer, Lincoln High School to the Patrol Division, Swing Shift, Sector Three.

COMMISSIONING:

Effective July 26, 2018

Police Officer Recruit Jeramy S. Gee is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

TEAM RESIGNATION:

Effective July 26, 2018

Police Patrol Officers Ryan Bradley, Ed Huebner, Aaron McNeely, and Matthew Riche have resigned from the Special Response Team (SRT).

MILITARY DUTY:

Effective July 30, 2018

Police Patrol Officer John Weinzierl is on Military leave.

APPOINTMENT:

Effective August 6, 2018

Timothy E. Rankine is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

MILITARY DUTY:

Effective August 7, 2018

Police Officer Recruit Joseph Perez-Resop is on Military leave.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 13, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-026

TEAM RESIGNATIONS:

Effective June 11, 2018

Police Patrol Officers Angela Hayes and Jeffrey Robillard resign from the Collision Investigation Team (CIT).

TEAM APPOINTMENTS:

Effective August 13, 2018

Police Patrol Officers Mohamud Ali, Zachary Cain, Djervatius Dobbins, Gregory Ducharme and Brandon Scheetz are appointed to the Special Response Team (SRT).

TEAM RESIGNATION:

Effective August 23, 2018

Sergeant Scott Shafner resigns from the Special Weapon and Tactics Team (SWAT).

RETIREMENT:

Effective September 1, 2018

Police Administrative Support Specialist Barbara Buchholz retires.

For record keeping purposes:

TEAM RESIGNATION:

Effective July 01, 2016

Police Patrol Officer Edwin Huebner resigned from the Collision Investigation Team (CIT).

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**
<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>
All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 20, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-027

TRANSFERS:

Effective September 3, 2018

Police Patrol Officer Herbert Chung transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Three, Day Shift.

Police Patrol Officer Elijah Allman transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Four, Graves.

Police Patrol Officer Grant McCrea transfers within the Operations Bureau, Patrol Division, from Sector Two, Swing Shift to Sector Four, Graves.

TEAM APPOINTMENT:

Effective September 3, 2018

Police Patrol Officers Phillip Amici is appointed to the Special Weapons and Tactics Team (SWAT).

APPOINTMENTS:

Effective September 4, 2018

Brian S. Patenaude is appointed as a **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Jonathon T. Douglas is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Zoe K. Pinkerton is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

MILITARY DUTY:

Effective September 3, 2018

Police Patrol Officer John Weinzierl returns from Military leave.

Effective September 4, 2018

Police Officer Recruit Joseph Perez-Resop returns from Military leave.

Effective September 18, 2018

Police Patrol Officer Jared Levitt is on Military leave.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 27, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-028

TEAM RESIGNATION:
Effective August 22, 2018

Police Patrol Specialist Scott Campbell resigns from SWAT.

For record keeping purposes:

Current Collision Investigation Team:

Commander:

Lieutenant Chris Travis

Sergeants:

Russel Fick (POC)

Peter Habib

John Otis

Career Rotation Traffic Patrol Officers:

Matthew Bass

Robert DeNully

Scott Harris

Sargent Kieszling

Walter Miller

Young Song

Luke Wallin

Police Patrol Officers:

Christopher Bain

Brandon Cockcroft

Luke Faulkner

Peter Hayward

Ryan Hovey

Michael McQuade

Thomas Perry

Corey Ventura

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

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Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 4, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-029

CADRE APPOINTMENTS:

Effective August 27, 2018

Police Patrol Specialist Wendy Haddow-Brunk and Police Patrol Officer Taylor Reeves are appointed to the **Biohazard Cadre**.

COMMISSIONINGS:

Effective August 31, 2018

Police Officer Recruits Maysih Ford and Ruanni Franco are commissioned as **Police Patrol Officers** and remain assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

TRANSFERS:

Effective September 3, 2018

Police Patrol Officer Leah Mixon transfers within the Operations Bureau, Patrol Division, Graveyard Shift, from Sector Four to Sector Two.

Detective Julie Dier transfers within the Investigations Bureau, Criminal Investigations Division, from the Career Crimes Unit to the Homicide Unit.

APPOINTMENTS:

Effective September 17, 2018

Martese S. Hightower is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Theron D. Hamer is appointed as **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Maryjean S. Kathlean is appointed as Financial Assistant and is assigned to the Administrative Services Bureau, Finance Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 10, 2018	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 18-030
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MILITARY DUTY:

Effective September 4, 2018

Detective Jared Matheson returns from military duty and remains assigned to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

SPECIAL ASSIGNMENT:

Effective September 10, 2018

Captain Bart Hayes and Lieutenant Alan Roberts are on special assignment to attend Northwestern University School of Police Staff and Command, from September 10, 2018 through November 16, 2018.

TEMPORARY PROMOTIONS/TRANSFERS:

Effective September 10, 2018

Lieutenant LeRoy Standifer is promoted to Temporary Captain and transfers within the Operations Bureau, from the Patrol Division, Sector Two, Swing Shift, Unit B Commander to Patrol Captain.

Sergeant Gordon Stark is promoted to Temporary Lieutenant and transfers within the Operations Bureau, from the Patrol Division, Sector Two, Swing Shift, Unit B Sergeant to the Sector Two, Swing Shift, Unit B Lieutenant.

Police Patrol Officer Kevin Bartenetti is promoted to Temporary Sergeant and transfers within the Operations Bureau, from the Patrol Division, Sector Two, Swing Shift, Unit A to Sector Two, Swing Shift, Unit B Sergeant.

Lieutenant Robert Maule transfers within the Operations Bureau, from the Patrol Division, Sector Two, Swing Shift, Unit A Commander to the Sector Three Lieutenant.

TEAM RESIGNATION:

Effective September 10, 2018

Police Patrol Officer Manuela Loth resigns from the Special Response Team (SRT).

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 17, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-031

SPECIAL DUTY:

Effective September 6, 2018

Police Patrol Officer Craig Sugai is assigned as School Resource Officer at Mt. Tahoma High School.

TEMPORARY PROMOTIONS/TRANSFERS:

Effective September 17, 2018

Sergeant Eric Scripps is promoted to Temporary Lieutenant and transfers from the Administrative Services Bureau, Support Services Division, Accreditation Sergeant to the Operations Bureau, Patrol Division, Swing Shift Lieutenant.

RETIREMENT:

Effective September 28, 2018

Detective Terese Carroll retires.

RESIGNATION:

Effective September 30th

Police Patrol Officer Michael Galvin resigns.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 24, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-032

SPECIAL DUTY:

Effective September 24, 2018

Police Patrol Officer John Correa is assigned as School Resource Officer at Foss High School.

TEAM/CADRE APPOINTMENTS:

Effective September 24, 2018

Police Patrol Officers Mohamud Ali and Mark Best are appointed to the Honor Guard.

Police Patrol Officers Christopher Bain, Phillip Amici, Djervatius Dobbins, Leah Mixon, and Eric Schillen are appointed to the Phlebotomist Cadre.

TRANSFERS:

Effective October 1, 2018

Police Patrol Officer Jeramy Gee transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector 3, Day Shift.

Police Patrol Officer Wesley Schneider transfers from the Administrative Services Bureau, Support Services Division, Training Unit, to the Operations Bureau, Patrol Division, Sector 4, Day Shift.

Detective Brian Kim transfers within the Investigations Bureau, Criminal Investigations Division, from the Violent Crimes Section, Special Assaults Unit to the Major Crimes Section, Juvenile Unit.

Detective Kevin Wales transfers within the Investigations Bureau, Criminal Investigations Division, Violent Crimes Section, from the Homicide Unit to the Special Assaults Unit.

Detective Teresa Antush transfers within the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Juvenile Unit, from Juveniles to Runaways.

For record keeping purposes:

AGENCY CO-LOCATION:

Regional Intelligence Group 5 Intelligence Analyst John Delgado is co-located with the Special Investigations Section.

ASSIGNMENT COMPLETION:

Pierce County Sheriff's Department Detective Franz Helmcke is no longer co-located with the Criminal Investigations Division.

Regional Intelligence Group 5 Intelligence Analyst Jim Loeffelholz is no longer co-located with Special Investigations.

Multi-Care Mental Health Professional Alma Quinden is no longer co-located with the Operations Bureau.

Dana Epperson with Veterans Affairs is no longer co-located with the department.

Thomas Grabski with the Department of Corrections is no longer co-located with the department.

VOLUNTEER SERVICE COMPLETION:

Dr. James Eshelman who volunteered to review dental records for the Investigations Bureau, Criminal Investigations Division, Major Crimes/Special Victims – Runaways is no longer a volunteer.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 1, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-033

SEPARATION:

Effective September 14, 2018

Chaplain Leslie Montgomery has separated from the Tacoma Police Department.

CADRE APPOINTMENT:

Effective October 1, 2018

Police Patrol Officer Andy Guiardinu is selected to the Bilingual Cadre; Spanish.

APPOINTMENTS:

Effective October 15, 2018

Matthew R. Ludwig is appointed as a **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Michael A. Clabaugh is appointed as a **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Wyatt A. Gustason is appointed as a **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Kyle J. Drake is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Sofia E. Arnone is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 8, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-034

SPECIAL DUTY:

Effective October 4, 2018

Police Patrol Officer Djervatius Dobbins is assigned as a School Resource Officer and transfers within the Operations Bureau, Patrol Division, Sector 4, Swing Shift, to the Community Policing Division, School Resource Officer Program, assigned to Foss High School.

SPECIAL DUTY COMPLETION:

Effective October 4, 2018

Police Patrol Officer John Correa's special duty as a School Resource Officer at Foss High School has ended and he returns to the Patrol Division, Sector 4, Swing Shift.

TEMPORARY PROMOTION/TRANSFERS:

Effective October 15, 2018

Sergeant Nicholas Jensen is appointed as the Accreditation Sergeant and transfers from the Operations Bureau, Patrol Division, Sector 2, Day Shift to the Administrative Services Bureau, Support Services Division, Accreditation.

Police Patrol Specialist Jeff Robillard is promoted to Temporary Sergeant and transfers within the Operations Bureau, Patrol Division from Sector 3, Graveyard to Sector 2, Day Shift.

RETIREMENT

Effective November 1, 2018

Detective Christine Coulter retires.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 15, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-035

TEAM/CADRE/COMMITTEE RESIGNATION:

Effective September 4, 2018

Police Patrol Officer Doug Walsh resigns from the Radio and Technology Committee.

CO-AGENCY TITLE CHANGE:

Effective October 3, 2018

Multi-Care Mental Health Professionals Tracy Detty and Ryan Miles change titles from DMHP, Designated Mental Health Professional to **DCR, Designated Crisis Responder.**

RESIGNATION:

Effective October 12, 2018

Police Patrol Officer Scott Campbell resigns.

TRANSFER:

Effective October 15, 2018

Police Patrol Officer Bret Terwilliger will transfer within the Operations Bureau, Patrol Division, from Sector 4, Graveyard shift, to Sector 4, Day shift.

Correction to PD 18-034

TRANSFER:

Effective October 15, 2018

Sergeant Nicholas Jensen is appointed as the Accreditation Sergeant and transfers from the Operations Bureau, Patrol Division, Sector 2, Day Shift to the Administrative Services Bureau, Support Services Division, Accreditation.

TEMPORARY PROMOTION/TRANSFER:

Police Patrol Specialist Jeff Robillard is promoted to Temporary Sergeant and transfers within the Operations Bureau, Patrol Division from Sector 3, Graveyard to **Sector 1**, Day Shift.

APPOINTMENT:

Effective October 29, 2018

Ron Komarovsky is appointed as **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

RETIREMENT

Effective November 1, 2018

Police Officer James Bowen retires.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 15, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-035A

TEAM/CADRE/COMMITTEE RESIGNATION:

Effective September 4, 2018

Police Patrol Officer Doug Walsh resigns from the Radio and Technology Committee.

CO-AGENCY TITLE CHANGE:

Effective October 3, 2018

Multi-Care Mental Health Professionals Tracy Detty and Ryan Miles change titles from DMHP, Designated Mental Health Professional to **DCR, Designated Crisis Responder.**

RESIGNATION:

Effective October 12, 2018

Police Patrol Officer Scott Campbell resigns.

TRANSFER:

Effective October 15, 2018

Police Patrol Officer Bret Terwilliger will transfer within the Operations Bureau, Patrol Division, from Sector 4, Graveyard shift, to Sector 4, Day shift.

Correction to PD 18-034

TRANSFER:

Effective October 15, 2018

Sergeant Nicholas Jensen is appointed as the Accreditation Sergeant and transfers from the Operations Bureau, Patrol Division, Sector 2, Day Shift to the Administrative Services Bureau, Support Services Division, Accreditation.

TEMPORARY PROMOTION/TRANSFER:

Police Patrol Specialist Jeff Robillard is promoted to Temporary Sergeant and transfers within the Operations Bureau, Patrol Division from Sector 3, Graveyard to **Sector 1**, Day Shift.

APPOINTMENT:

Effective October 29, 2018

Ron Komarovsky is appointed as **Lateral Police Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Correction to Retirement Date

RETIREMENT

Effective December 31, 2018

Police Officer James Bowen retires.

Donald L. Ramsdell

Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 22, 2018	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 18-036
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TRANSFERS:

Effective November 5, 2018

Police Patrol Officer Masyih Ford transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector One, Day Shift.

Police Patrol Officer Ruanni Franco transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector One, Day Shift.

Police Patrol Officer Brian Patenaude transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Four, Swing Shift.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 29, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-037

TERMINATIONS:

Effective October 24, 2018

Police Patrol Officers Damion Birge and Jesse Jahner are terminated.

TEAM APPOINTMENTS:

Effective October 29, 2018

Police Patrol Officers Matthew Collins and Andy Guiardinu have been selected for the Special Weapons and Tactical Team (SWAT).

TEAM RESIGNATION:

Effective October 29, 2018

Detective Phillip Hoschouer resigns from the Special Weapons and Tactical Team (SWAT).

APPOINTEMENTS:

Effective November 13, 2018

Schae A. Freese and Alejandro H. Sjting are appointed as **Police Officer Recruits** and are assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 5, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-038

TRANSFERS:

Effective November 5, 2018

Police Patrol Officers Masyih Ford and Ruanni Franco transfer from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector One, Day shift, to begin the PTO program.

Police Patrol Officer Brian Patenaude transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Sector Four, Swing shift, to begin the PTO program.

Police Patrol Officers Grant McCrea, Scott Hendershot, and Elijah Allman transfer from the PTO program to Patrol.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 13, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-039

COMMISSIONING:

Effective November 1, 2018

Police Officer Recruit Jose A. Figueras Jr., is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 19, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-040

SPECIAL ASSIGNMENT COMPLETION:

Effective November 19, 2018

Captain Bart Hayes and Lieutenant Alan Roberts return from special assignment at Northwestern University School of Police Staff and Command, and return to the Operations Bureau, Patrol Division.

TEMPORARY PROMOTIONS/TRANSFERS COMPLETION:

Effective November 19, 2018

Temporary Captain LeRoy Standifer reverts to Lieutenant and transfers within the Operations Bureau, Patrol Division from Patrol Captain to Swing Shift, Unit B Commander.

Temporary Lieutenant Gordon Stark reverts to Sergeant and transfers within the Operations Bureau, Patrol Division, from Swing Shift, Unit B Lieutenant to Swing Shift, Unit B Sergeant.

Temporary Lieutenant Eric Scripps reverts to Sergeant and transfers within the Operations Bureau, Patrol Division, from the Swing Shift Lieutenant to Sector One, Day Shift, Unit A Sergeant.

Temporary Sergeant Jeff Robillard reverts to Police Patrol Specialist and transfers within the Operations Bureau, Patrol Division from Sector Two, Day Shift to Sector One, Day Shift.

Temporary Sergeant Kevin Bartenetti reverts to Police Patrol Officer and transfers within the Operations Bureau, Patrol Division from Sector Two, Swing Shift, Unit B Sergeant to Sector Two, Swing Shift, Unit A.

MILITARY DUTY:

Effective November 19, 2018

Police Patrol Officer Jared Levitt returns from Military leave.

TRANSFERS:

Effective December 3, 2018

Police Patrol Officer Wyatt Gustason transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Swing Shift, to begin the PTO program.

Police Patrol Officer Michael Clabaugh transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Graveyard Shift, to begin the PTO program.

Police Patrol Officer Matthew Ludwig transfers from the Administrative Services Bureau, Support Services Division, Training Unit to the Operations Bureau, Patrol Division, Graveyard Shift, to begin the PTO program.

Donald L. Ramsdell
Chief of Police

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 26, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-041

TRANSFERS:

Effective November 19, 2018

Lieutenant Alan Roberts transfers within the Operations Bureau, Patrol Division from Sector 3 Lieutenant to Swing Shift Lieutenant.

Effective December 3, 2018

Police Patrol Specialist Jeff Robillard transfers within the Operations Bureau, Patrol Division from Sector 1, Day Shift to Sector 3, Graveyard Shift.

Effective December 10, 2018

Police Patrol Officer Steve Woodard transfers from the Operations Bureau, Patrol Division, Day Shift to the Administrative Services Bureau, Support Services Division, Basic Law Enforcement Academy as a Basic Law Enforcement Academy Instructor (TAC Officer).

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 3, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-042

TERMINATION:

Effective December 3, 2018

Police Officer Recruit Kyle Drake is terminated.

COMMISSIONINGS:

Effective November 30, 2018

Police Officer Recruits Austin Correa, Nicholas Fallis, and Juan Diaz Jr. are commissioned as **Police Patrol Officers** and remain assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

TRANSFER:

Effective December 3, 2018

Police Administrative Support Specialist Rebecca Taylor-Hewett transfers from the Administrative Services Bureau, Support Services Division, to the Chief's Office.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 11, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-043

COMMISSIONING:

Effective December 6, 2018

Police Officer Recruit Kristen Marquez is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

APPOINTMENTS:

Effective December 10, 2018

Police Patrol Officers Ryan Bradley and Shane Burbank are appointed to **Police Patrol Specialist (PPS)** and remain in their current assignments in the Operations Bureau, Patrol Division, Graveyard shift.

Police Patrol Officers Christopher Burbank, Jared Levitt, Eric Schillen, and Garrett Walk are selected for the **Collision Investigation Team, (CIT)**.

RETURN TO RANK:

Effective December 10, 2018

Police Patrol Specialist Steve Woodard reverts to Police Patrol Officer and remains assigned to the Administrative Services Bureau, Support Services Division, Basic Law Enforcement Academy as a Basic Law Enforcement Academy Instructor (TAC Officer).

APPOINTMENT:

Effective December 24, 2018

Ryan Gregory Warner is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

TRANSFER:

Effective January 7, 2019

Police Patrol Officer Mark Best completes his career rotation and transfers from the Administrative Services Bureau, Support Services Division, Basic Law Enforcement Academy as an Assistant Commander to the Operations Bureau, Patrol Division, Sector 1, Unit A, Day shift.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 17, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-044

TRANSFERS:

Effective January 7, 2019

Police Patrol Officer Wade White is appointed as **Court Coordinator/Police Training Coordinator** and transfers from the Operations Bureau, Patrol Division, Sector 2, Day Shift, to the Administrative Services Bureau, Support Services Division, Training Unit.

Police Patrol Officer Pamela Rush transfers within the Operations Bureau, from the Community Policing Division, Sector 1 Community Liaison Officer to the Patrol Division, Sector 3, Unit A, Day Shift.

Police Patrol Specialist Cory Peyton reverts to **Police Patrol Officer** and transfers within the Operations Bureau, from the Patrol Division, Sector 2, Graveyard shift to the Community Policing Division, as Sector 1 Community Liaison Officer.

Police Patrol Officer Mikael Johnson transfers within the Operations Bureau, the Community Policing Division from the Homeless Outreach Team to the Sector 2 Community Liaison Officer.

PROMOTIONS/TRANSFERS:

Effective January 7, 2019

Police Patrol Officer Jimmy Welsh is promoted to Detective and transfers from the Operations Bureau, Patrol Division, Sector 4, Graveyard Shift, to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

Police Patrol Specialist Jacob Martin is promoted to Detective and transfers from the Operations Bureau, Patrol Division, Sector 2, Swing Shift, to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

Police Patrol Officer Hannah Heilman is promoted to Detective and transfers within the Investigations Bureau, Special Investigations Unit to the Criminal Investigations Division, Major Crimes Section, Career Crimes Unit.

Police Patrol Officer Robin Blackburn is promoted to Detective and transfers from the Administrative Services Bureau, Support Services Division, Training Unit, Court Coordinator/Police Training Coordinator to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Career Crimes Unit.

APPOINTMENT:

Effective January 7, 2019

Michelle G. Brayton is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 17, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-044A

TRANSFERS:

Effective January 7, 2019

Police Patrol Officer Wade White is appointed as **Court Coordinator/Police Training Coordinator** and transfers from the Operations Bureau, Patrol Division, Sector 2, Day Shift, to the Administrative Services Bureau, Support Services Division, Training Unit.

Police Patrol Officer Pamela Rush transfers within the Operations Bureau, from the Community Policing Division, Sector 1 Community Liaison Officer to the Patrol Division, Sector 3, Unit A, Day Shift.

Police Patrol Officer Mikael Johnson transfers within the Operations Bureau, the Community Policing Division from the Homeless Outreach Team to the Sector 2 Community Liaison Officer.

APPOINTMENT RESCINDED:

~~**Police Patrol Specialist Cory Peyton** reverts to **Police Patrol Officer** and transfers within the Operations Bureau, from the Patrol Division, Sector 2, Graveyard shift to the Community Policing Division, as Sector 1 Community Liaison Officer.~~

PROMOTIONS/TRANSFERS:

Effective January 7, 2019

Police Patrol Officer Jimmy Welsh is promoted to Detective and transfers from the Operations Bureau, Patrol Division, Sector 4, Graveyard Shift, to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

Police Patrol Specialist Jacob Martin is promoted to Detective and transfers from the Operations Bureau, Patrol Division, Sector 2, Swing Shift, to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

Police Patrol Officer Hannah Heilman is promoted to Detective and transfers within the Investigations Bureau, Special Investigations Unit to the Criminal Investigations Division, Major Crimes Section, Career Crimes Unit.

Police Patrol Officer Robin Blackburn is promoted to Detective and transfers from the Administrative Services Bureau, Support Services Division, Training Unit, Court Coordinator/Police Training Coordinator to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Career Crimes Unit.

APPOINTMENT:

Effective January 7, 2019

Michelle G. Brayton is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Support Services Division, Training Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 24, 2018

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 18-045

RETIREMENTS:

Effective January 1, 2019

Police Patrol Officer James Al Bowen retires.

Police Patrol Officer David Fischer retires.

Detective Brian Vold retires.

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell
Chief of Police

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